

DENTAL CLINIC VOLUNTEERS

To serve patients in need throughout Puget Sound, we depend on a diverse group of volunteers at our fixed dental clinic in Lynnwood. We have 5 full operatories, are fully stocked with dental supplies, and operate Monday – Friday. Below, you can find descriptions of the unique roles where volunteers can serve.

We ask for a 1-year commitment from volunteers and provide training specific to the position, including: Patient Confidentiality (HIPPA) & Blood-borne Pathogens training, Eaglesoft training, and shadowing opportunities alongside an experienced volunteer in your desired position.

For more information, please contact our Volunteer Coordinator at (206) 899-4754, or email volunteer@pschristianclinic.org. Our volunteer application is available on our website at pschristianclinic.org.

Dentists and Dental Specialists

Dentists and dental specialists can offer a full scope of dental care during clinic hours (except braces and implants). We coordinate with each provider on their preferences in patient care and their availability. Dentists must serve a minimum of 4 clinics/year. All providers must be licensed and have malpractice insurance. **Note:** For licensed volunteers who do not have malpractice insurance, it is available free of charge through WHAA. PSCC will assist our volunteer providers in obtaining this insurance.

Dental Hygienists

It's easy to get started as a volunteer at our clinic and earn free CEU's in the process! As a volunteer, you'll work alongside qualified and compassionate dentists while also gaining valuable, professional experience. **Note:** For licensed volunteers who do not have malpractice insurance, it is available free of charge through WHAA. PSCC will assist our volunteer providers in obtaining this insurance.

Dental Assistants

As a volunteer, you'll work alongside qualified and compassionate dentists while also gaining valuable, professional experience. Dental Assistants sterilize and maintain equipment and assist volunteer dentists and dental hygienists.





Patient Care Coordinators (Receptionists/Schedulers)

Patient Care Coordinators facilitate a positive experience for everyone. They can volunteer in reception, patient scheduling or both! In reception, they set-up the front end patient area prior to the start of the clinic, greet patients, collect payments, ensure patient paperwork is completed correctly, enter new patient information into Eaglesoft, answer phones, and schedule follow-up appointments. In scheduling, they ensure our patients secure an appointment. They accept incoming clinic calls, review patient messages, return phone calls promptly, screen patients for eligibility, ensure the care they are seeking is available at PSCC and schedule the patients accordingly. This is done in collaboration with PSCC staff in the office for support.

Patient Care Coordinator applicants should be organized, detail oriented, friendly, patient, work well with others, have excellent phone skills, and possess basic computer skills.

Additional Clinic Volunteers

There are many tasks that must get done both prior to and after clinic hours. Many off-site opportunities are available including providing meals/snacks for volunteers, administrative assistance or volunteer program support.

The above positions are our most common needs but not necessarily all of the volunteer opportunities available. If you have a suggestion for something you would like to bring to the clinic, do not hesitate to contact us!

